

**MVCA DUAL ENROLLMENT APPROVAL FORM**

*\*To be completed by the student. Please return this completed form and any other college-required forms to your counselor.*

**STUDENT'S FULL NAME** \_\_\_\_\_

**COLLEGE ATTENDING** \_\_\_\_\_ **SEMESTER ATTENDING** \_\_\_\_\_ 20\_\_\_\_

NAME OF COURSE(S)	COURSE DAYS and TIMES	TYPE CREDIT EARNED (HS, COLLEGE, BOTH)	# CREDITS
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>Alternate Course (if any)</b>			
_____	_____	_____	_____

- If high school (HS) credit is requested, the grade received in the college class will be calculated into the high school GPA. It is the student's responsibility to provide a transcript of the grade received to his/her MVCA counselor by the *end of the current high school semester*. If no grade is turned in by the end of the high school semester, the grade will be calculated as NO CREDIT (NC). Note: It is possible that some colleges will not accept dual enrollment credits if they are included on a student's high school transcript. Check with the college you plan to attend.
- The full amount of tuition may not be covered under Michigan Dual Enrollment laws. Any charges in excess of the amount paid by MVCA will be billed directly to the student/parent.
- **IT IS THE STUDENT'S RESPONSIBILITY TO DROP/PASS COURSES.** Failure to drop courses **BEFORE** the college withdrawal deadline (varies by college) will result in students/parents paying all costs of the course. Likewise, all costs associated with a failed dual enrollment course will be billed back to the student/parent.
- Students who drop dual enrollment classes at any time during the semester **MUST** report it to MVCA.
- After returning this form and proof of course registration to your counselor, your high school schedule will be changed to include dual enrollment courses.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_