

Request Your Transcripts

Requesting your transcripts must be done through Parchment. Parchment is Michigan's chosen eTranscript provider. The site is available to all Michigan residents to request transcripts from any school within its system.

Through MVCA, counselors will provide students with registration codes once they enter grade 12. With these, they are directed to the [Parchment website](#) where they will enter the code and be able to access their own account. Here, school reports, transcripts and letters of recommendation can be submitted securely to post-secondary schools across the state and nation.

After Your Account is Created

1. Start your order by entering the school you attended that you need your transcript or other record sent from.
2. Parchment will notify the school.
3. Parchment will send the request to your school where they can verify and process the order.
4. Once approved, your school sends your records to the destination you chose.

If you have no registration code or have any questions about the transcript ordering process, please reach out to our Counselor Technician, Mr. Malama at Jmalama@michva.org.